



# HOLY ROSARY CATHOLIC SCHOOL

"BUILDING FAITH, SHAPING MINDS"

## NEW STUDENT ADMISSIONS PROCESS

### **AGE REQUIREMENTS**

Pre-K(3) applicants must be three (3) years old on or before September 1<sup>st</sup> of the enrolling year

Pre-K(4) applicants must be four (4) years old on or before September 1<sup>st</sup> of the enrolling year

Kindergarten applicants must be five (5) years old on or before September 1<sup>st</sup> of the enrolling year

First Grade applicants must be six (6) years old on or before September 1<sup>st</sup> of the enrolling year

Second through Eighth Grade – successful completion of previous grade level

### **POTTY TRAINING (Pre-K3, Pre-K4 and Kindergarten)**

All students must be completely potty trained prior to the first day of school. Holy Rosary Catholic School does not have staff to assist your child with potty training and complete potty training is expected. Potty training is defined as follows:

- Verbally identifying the need to use the bathroom
- Pulling down articles of clothing to get to the toilet
- Wiping him/herself
- Independently replacing articles of clothing moved for toileting

### **APPLICATION ITEMS REQUIRED FOR ADMISSION:**

1. Completed Application Form
2. The applicant's original or certified copy of state-issued Birth Certificate and Social Security Card (we must see the original)
3. Baptismal Certificate and First Communion Certificates (where applicable)
4. Current immunization records (stamped or signed by doctor)
5. Copy of current report card
6. Previous standardized test scores
7. Teacher or daycare recommendation letter (sent directly to HRCS from current school/daycare)
8. Release of Records Form (completed and signed)

### **NEW STUDENT TESTING:**

All new students are required to take a placement test, unless waived by the administration. A testing date will be scheduled once all items needed for admission are on file in the school office.

### **ACCEPTANCE:**

Following new student testing, the principal will review and determine acceptance. An acceptance letter will include a registration form and registration fee and tuition information. All acceptances are on a probationary basis for nine (9) weeks.

### **REGISTRATION:**

New families will have two weeks from date of acceptance letter to turn in the registration form and fees to secure a place for their child. If registering at a later date or once school has begun, the registration fee and school fees are due at time of enrollment. All families are required to create an online account and pay tuition through FACTS Management Company.

### **2018-2019 INFORMATION PACKET:**

The 2018-2019 Information Packet will be available to new families in May. New families will have an opportunity to review the packet at a New Parent Meeting in May. If enrolling late, the packet will be available when registration is complete.

*All students, regardless of race, color or creed, will be accepted if they meet the school's admission requirements. Preference for enrollment will be given to current HRCS families and active parishioners.*